

THE 9TH ICFC 2018 CONFERENCE PAPER FORMAT

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

1. GENERAL

- a. Articles should be typed on A4 paper A4 [i.e., 21.0 centimeters (8.27 inches) by 29.69 centimeters (11.69 inches)]. The margins (left, right, top, and bottom) are about 1 inch (2.54 cm). The paragraph should be set to justified alignment, and line spacing is exactly 15pt.
- b. The text throughout should be in 12-point Times New Roman, single-spaced.
- c. For regular concept paper must be within 6000-8000 words.
- d. The title and identity of the writer (name and email address) are written on the top under the title of the article.
- e. Direct quotation more than three lines should be indented and typed in one space.
- f. Quotation, pictures or references should show the resources and year. Name, year, and page are stated if it is from the book, in which all should be consistently the same as mentioned in the references.
- g. The number of pages should be on the bottom with central position.
- h. Number and title of the tables are written above the tables while number and title of the figures are written under the figures. The titles should be placed beside the number of tables/figures, bold typed. Include the sources of tables and pictures underneath.
- i. Include the CV separately: it should tell home address, institution, phone no that can be easily contacted, education background, some titles of recent publications or research activities, field of education and interest of research, and work experience or organization.

2. GUIDELINES OF WRITING

The framework of writing the articles are as the following: (1) title, (2) abstract, (3) introduction, (4) theoretical framework and hypothesis (if any), (5) research method, (6) data analysis, and discussion, (7) conclusion, implication, suggestion, and limitation(8) references, (9) Acknowledgments and (10) appendixes. The details are as the following.

a. Title of the Article

It should reflect the content, and use the words, terms, abbreviations, formulas, registers as commonly used in the research report.

b. Abstract

- (1) Abstract should include the research topic or problem, purpose of the research, method of the research, results, and implication.
- (2) In one paragraph between 150 – 200 words.
- (3) Above the title of the article, Justify, Times New Roman, 11.
- (4) Include 2 – 5 keywords underneath

c. Introduction

Introduction should be about one page, containing the background, reasons to do the research, problem formulation, purpose of the research and without sub-heading, bullets, or numbering.

d. Theoretical Framework and Hypothesis (If Any)

It describes the previously related studies as the primary sources. The use of secondary sources of references should not dominate the total references. Quotation should be maximally one paragraph and/ or the gist of the quoted sources.

e. Research Method

It comprises the procedures or steps of the research, e.g., from the methods of sampling to the data analysis, and presented in brief and concisely by numbering.

f. Data Analysis and Discussion

It presents the analysis of the related results, theories, and hypotheses (if any) based on the writer’s reasoning. Data analysis and discussion should be presented in brief but clear and it is not dominated by table presentation. The tables which are presented should not be the rough output but in the processed and brief summary. Tables and pictures are presented consistently in the center and the titles are above the tables or pictures.

Tables

Tables should be numbered sequentially using Arabic numerals (e.g., Table 1, Table 2), and each table should have a descriptive title. The table number and title should be typed in bold type, single-spaced, and centered across the top of the table, in 10-point Times New Roman, as shown below.

Table 1. Title of the Table

Variables	<i>M (SD)</i>	A	B	C	D	E	F
A	x.xx (.xx)		.xx	-.xx	.xx	.xx	.xx
B	xx.xx (xx.xx)			.xx	.xx*	.xx*	.xx
C	x.xx (x.xx)				.xx	-.xx	-.xx
C	x.xx (x.xx)					-.xx*	-.xx

Notes. Notes pertaining to the table should be added immediately below the table.

Figures

All figures should be numbered sequentially using Arabic numerals (e.g., Figure 1, Figure 2), and each figure should have a descriptive title. The figure number and title should be typed in bold type, single-spaced, and centered across the bottom of the figure, in 10-point Times New Roman, as shown below.

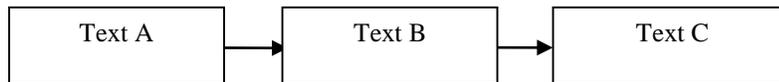


Figure 1. Title of the Figure

g. Conclusion, Implication, Suggestions, and Limitations

It is the closing of the article which reflects the essence and reasoning of the research by the writer. It is also logically based on the evidence taken from, and presented by the writer in paragraphs. Implication, limitations, and suggestions are also presented in paragraphs without numbering.

h. References

Primary sources are preferably high valued while the secondary ones should not dominate the total references. The style of reference writing follows the APA Style.

i. Acknowledgments

Contributors may include acknowledgments such as grant or contribution numbers, proofreaders, or editors. Such acknowledgments should be brief, and should be typed in 10-point Times New Roman, single-spaced, immediately following the References.

j. Appendixes

Appendixes consist of research instruments, supporting data, pictures, and others that support the articles and help readers understand the research articles.